



# MOORE COUNTY GOVERNMENT



## Position Vacancy Announcement

### SOCIAL WORKER: INVESTIGATIVE / ASSESSMENT & TREATMENT SOCIAL SERVICES

*This Position is Full Time with Benefits*

**Vacancy Number**  
16-1065

**Hiring Range**  
\$41,536 – \$46,937

**Opening Date**  
May 12, 2016

**Closing Date**  
Open Until Filled

**Submit your completed  
County of Moore  
Application To:**  
Moore County  
Human Resources  
P.O. Box 905  
Carthage, NC 28327  
Phone: (910) 947-6362  
Fax: (910) 947-2792  
[www.moorecountync.gov](http://www.moorecountync.gov)

**Resumes are optional.  
Incomplete, unsigned, or any  
application other than a  
County of Moore application  
will not be forwarded to the  
hiring authority.**

**Applications received after  
the closeout date/time  
indicated will not be eligible  
for consideration.**

**Moore County Human  
Resources Office is not  
responsible for failure to  
receive faxed applications.**

**Please take a moment to  
ensure your transmission  
was received.**

#### **ESSENTIAL JOB DUTIES**

CPS: Performs case management and foster care services to children and families referred for child protective services; assesses needs, develops service and intervention plans, manages cases and maintains records and files; prepares reports; makes referrals for the areas of adoption, foster care, recruitment and selection of foster homes and child protective services; makes home visits and assesses risk; arranges placements; prepares for and attends court hearings and conferences on behalf of clients; serves on call for child protective services on a rotational basis; performs related tasks as required.

#### **KNOWLEDGE AND SKILL REQUIREMENTS**

- Thorough knowledge of social, economic and health problems/programs;
- Ability to identify clients social problems and needs to assess the ability of individuals and families to utilize services in problem-solving;
- Thorough knowledge of individual and group behavior and dynamics;
- Ability to plan and organize work and to understand and interpret laws, policies and regulations;
- Ability to solve problems within scope of responsibility;
- Ability to establish and maintain effective working relationships with clients, associates, social agencies and the general public.

#### **EDUCATION AND EXPERIENCE REQUIREMENTS**

- **COPIES of College transcripts must be submitted with County of Moore Employment Application;**
- Master's degree from an accredited school of social work **and** (1) year of social work experience;
- **OR** a Bachelor's degree from an accredited school of social work **and** (2) years of social work or counseling experience;
- **OR** a Master's degree in counseling in a human services field **and** (2) years of social work or counseling experience;
- **OR** a four year degree in a human services field **and** (3) years of social work or counseling experience;
- **OR** graduation from a 4 year college or university **and** (4) years of experience in rehabilitation counseling, pastoral counseling or a related human service field providing experience in the techniques of casework, group work, or community organization;
- **ALSO** one (1) year of work experience can be credited for the completion of the social work collaborative. **Applications for Social Worker III "work against" and Social Worker "Trainee" considered if no qualified Social Worker III applicants are available. Salary is commensurate with education and experience for "work against" candidates. Starting salary for Social Worker Trainee is \$28,276.**

#### **LICENSE AND CERTIFICATION REQUIREMENTS**

- Must possess and maintain a valid North Carolina Drivers License.

#### **SPECIAL REQUIREMENTS**

**\*\*\*This is a safety sensitive position subject to random drug screenings.**

#### **PHYSICAL REQUIREMENTS**

This is medium work requiring the exertion of up to 50 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects; work requires stooping, crouching, reaching, walking, lifting, fingering, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for preparing and analyzing written or computer data, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities; The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

#### **BENEFITS**

- **Health Benefits** including medical, dental, prescription drug plan, flexible spending accounts;
- **Life Insurance, Retirement and Investment Plans** including membership in the NC Local Government Employees' Retirement System, NC 401(k);
- **Voluntary Insurance Programs** such as short-term disability, accident, cancer, etc.;
- **Holiday, Annual and Sick Leave** for eligible employees.

*The County of Moore is a drug-free workplace and  
Equal Opportunity employer.*

*In compliance with the Immigration Reform and Control Act of 1986, Moore County will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.*

**All applicants tentatively selected for this position will be required to submit to a pre-employment background check, pre-employment drug test and post offer physical.**

**Moore County is an E-Verify Participant**